



GOVERNMENT OF SAINT LUCIA
MINISTRY OF FINANCE
CUSTOMS & EXCISE DEPARTMENT

NOTICE
NO.14 of 2025

CUSTOMS NOTICE OF September 11, 2025

Notice to Cargo Custodians

The Customs and Excise Department, as part of the ongoing digitalization of Cargo Clearance Procedures, will require you to establish a means by which you can receive electronic Customs Release Orders for cargo held in your custody.

To facilitate compliance with this new requirement, the department requires you to choose one of the following options for receiving official Customs Release Orders:

1. Provide Customs with an API to facilitate the sending of the electronic Release Order in the standard format specified by Customs.
2. Use a SOAP web service provided by Customs. This web service will facilitate the delivery of an XML Release Order in the format specified by Customs.
3. Provide Customs with a business email address to facilitate the delivery of the electronic Customs Release Order.
4. Use the ASYCUDA World Release Order API to request the Customs Release Order(s) associated with a Bill of Lading (BL) / Airway Bill (AWB) ASYCUDA Reference details (Border Office Code, Registration Year & Number, BL/AWB Number).

The Customs Department considers this form of delivery as the official and primary means by which you will receive Customs authorization for the release of cargo from your custody. You will be informed of any alternative options that may be used. You are therefore invited to our second sensitization meeting on this subject matter on September 18th, 2025, leading up to the effective date of this requirement. The Zoom link is provided here for your reference:

Topic: CUSTOMS ST. LUCIA's Zoom Meeting with Cargo Custodians to Discuss Electronic Cargo Release Policy
Time: Sep 18, 2025, 10:00 AM La Paz
Join Zoom Meeting

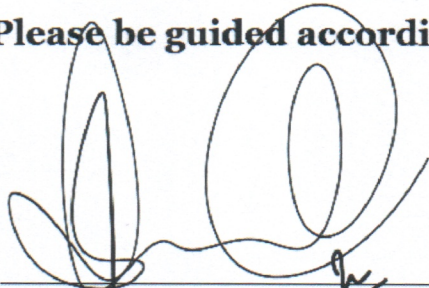
<https://us06web.zoom.us/j/85337616497?pwd=JjZyxaRYGMbSGHtoaZV6o9NJ aIDZMv.1>

Meeting ID: 853 3761 6497

Passcode: 351685

Additionally, please be reminded that we are still finalising a comprehensive Standard Operating Procedure, which will encapsulate all the procedures that we are incrementally implementing.

Please be guided accordingly.



Sherman T. G. Emmanuel (Mr.)
Comptroller of Customs