How to Register a SAD in ASYCUDA

Brokers' Manual Appendix

Purpose: This guide explains the two ways to register (validate) a SAD in ASYCUDA.

Important note: The blue tick validates the SAD only. The green tick validates and assesses the SAD in one action.
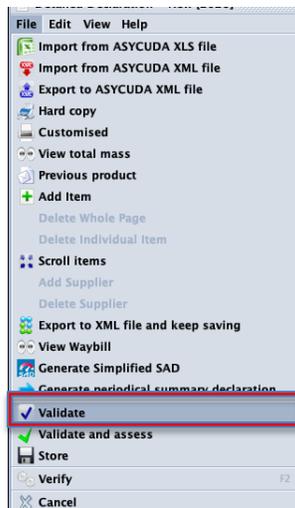
Method 1: Toolbar

1. Create or Retrieve the SAD you want to register.

2. Click the blue tick icon on the toolbar.

3. The system will validate and register the SAD.

Blue tick used to validate/register the SAD.

Method 2: File Menu

1. Open the SAD you want to register.

2. Click File on the menu bar.

3. Select Validate.

4. The system will validate and register the SAD.

File menu option showing Validate.

Expected Result

After successful validation, the SAD will be registered, and a Customs Reference/Registration Number will be assigned. If validation errors appear, correct them and repeat the process.

NB. The Validate option is provided to facilitate the new Form 19.01 procedure.